

WEDNESDAY, AUGUST 14, 2019



## IRIS Business Services Limited

Regd. Office: T-231, Tower 2, 3<sup>rd</sup> Floor, International Infotech Park, Vashi - 400 703, Maharashtra, India. Tel: +912267231000, Fax: +91 2227814434 Email: [cs@irisindia.net](mailto:cs@irisindia.net)  
Website: [www.irisbusiness.com](http://www.irisbusiness.com) CIN: L72900MH2000PLCJ28943

### NOTICE OF POSTAL BALLOT

Members of IRIS Business Services Limited ("IRIS" or the "Company") are hereby informed that in compliance with the provisions of Section 110 of the Companies Act, 2013 read with the corresponding Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014, we are furnishing the following details:

- a) The business to be transacted by voting through Postal Ballot which includes voting by electronic means for seeking approval of the members for the following matter:

Item No.	Description of the Special Resolution
1.	Migration of equity shares of the Company from SME Platform of BSE Limited to the Main Board of BSE Limited

- b) The Company has on **Tuesday, August 13, 2019** completed the dispatch of the Postal Ballot Notice and explanatory statement along with the Postal Ballot Form(s) to all the members whose name(s) appeared on the Register of members /list of beneficial owners as on **Friday, August 2, 2019 (cut-off date)** by the prescribed mode. The Company has availed services of Central Depository Services (India) Limited ("CDSL") to provide e-voting facility.
- c) The date and time of commencement of voting through electronic means and Postal Ballot - **Wednesday, August 14, 2019 (9:00 am IST)**.
- d) The date and time of end of voting through electronics means and Postal Ballot - **Friday, September 13, 2019 (5:00 pm IST)**.
- e) Any Postal Ballot Form received from a member beyond **Friday, September 13, 2019 (5:00 pm IST)** shall not be allowed and will be strictly treated as if no reply from the member has been received. The e-voting platform will be disabled by CDSL thereafter.
- f) The members who have not received the Postal Ballot Forms may apply to the Company/Registrar i.e. Link Intime India Private Limited and obtain duplicate thereof.
- g) Website address where Postal Ballot Notice and Postal Ballot Form are displayed: Company - [www.irisbusiness.com](http://www.irisbusiness.com), CDSL - [www.cdslindia.com](http://www.cdslindia.com).
- h) Contact details of the person responsible to address the grievances connected with the voting by Postal Ballot including voting by electronic means: Mr. Jay Mistry, Company Secretary, Registered Office - T-231, Tower 2, 3rd Floor, International Infotech Park, Vashi - 400 703, Maharashtra, India. Telephone Number: +912267231000, Email Id: [cs@irisindia.net](mailto:cs@irisindia.net).
- i) The Company has appointed Ms. Priti Sheth of M/s. Priti J. Sheth & Associates, Company Secretaries, (Membership No. FCS 6833, C.P. No. 5518) and failing her Ms. Rachana Maru of M/s. Priti J. Sheth & Associates, (Membership No. ACS - 41825, C.P. No. 16210) as the Scrutinizer to conduct the Postal Ballot process in a fair and transparent manner.
- j) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to Mr. Rakesh Dahvi, Manager, CDSL, at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on toll free no. 1800225533.
- k) The results of the voting by postal ballot will be declared by **Sunday, September 15, 2019** at the registered office of the Company. The results of the postal ballot along with the scrutinizer's report will be hosted on the Company's website [www.irisbusiness.com](http://www.irisbusiness.com) and will be communicated to the BSE Limited, where the equity shares of the Company are listed.

By the Order of the Board of Directors  
For IRIS Business Services Limited  
Sd/-

Place: Mumbai  
Date: August 13, 2019

Jay Mistry  
Company Secretary & Compliance Officer

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मुंबई, बुधवार, १४ ऑगस्ट २०१९ ★



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By the Order of the Board of Directors  
For IRIS Business Services Limited

Sd/-

Jay Mistry

Place: Mumbai

Date: August 13, 2019

Company Secretary & Compliance Officer