



IRIS BUSINESS SERVICES LIMITED  
**NOTICE**

**NOTICE** is hereby given that the 17<sup>th</sup> Annual General Meeting ('AGM') of the members of IRIS Business Services Limited will be held **at a shorter notice** on Friday, 29<sup>th</sup> September, 2017 at 4:00 p.m. (IST) at the registered office of the Company at T-231, Tower 2, 3<sup>rd</sup> Floor, International Infotech Park, Vashi - 400703, to transact the following business:

**ORDINARY BUSINESS:**

**ITEM NO. 1 - ADOPTION OF AUDITED FINANCIAL STATEMENTS**

To receive, consider and adopt the Standalone and Consolidated Audited Financial Statements of the Company for the financial year ended March 31, 2017 including the Balance Sheet as at March 31, 2017, the Statement of Profit and Loss for the year ended on that date and the report of the Board of Directors and Auditors thereon.

**ITEM NO. 2 - RATIFICATION OF THE APPOINTMENT OF STATUTORY AUDITORS AND TO FIX THEIR REMUNERATION**

To consider and, if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution:-

*"RESOLVED that pursuant to the provisions of section 139 and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification or re-enactment thereof for the time being in force) and the Rules made thereunder, as amended from time to time, the Company hereby ratifies the appointment of M/s. M. P. Chitale & Co., Chartered Accountants (Firm Registration No. 101851W) as Auditors of the Company, to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting of the Company at such remuneration as shall be fixed by the Board of Directors of the Company."*

**ITEM NO.3 - RE-APPOINTMENT OF MR. SWAMINATHAN SUBRAMANIAM WHO RETIRES BY ROTATION**

To re-appoint Mr. Swaminathan Subramaniam (DIN - 01185930), Whole time Director of the Company who retires by rotation at the Annual General Meeting and being eligible has offered himself for re-appointment.

Place: Navi Mumbai  
Date: 13<sup>th</sup> September 2017

**By order of the Board of Directors  
For IRIS Business Services Limited**

**Mr. K. Balachandran  
Whole Time Director & CFO  
(DIN - 00080055)**



## IRIS BUSINESS SERVICES LIMITED

### Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE IN THE MEETING INSTEAD OF HIMSELF / HERSELF, AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** A person can act as a proxy on behalf of not exceeding fifty (50) members and holding in aggregate not more than ten (10) percent of the total share capital of the Company.
2. Corporate Members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of Board Resolution to the Company, authorizing their representative to attend and vote on their behalf at the meeting.
3. The instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 10 hours before the commencement of the meeting. A proxy form for the AGM is enclosed.
4. During the period beginning 10 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company.
5. Members/proxies/authorized representatives should bring the duly filled Attendance Slip enclosed herewith to attend the meeting.
6. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
7. The Register of Contracts and Arrangements in which the Directors are interested, maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the AGM.
8. Members may also note that the Notice of the seventeenth AGM and the Annual Report of the Company for 2016-17 will be available on the Company's website [www.irisbusiness.com](http://www.irisbusiness.com)



IRIS BUSINESS SERVICES LIMITED

Details of the Directors seeking appointment/re-appointment at the 17<sup>th</sup> Annual General Meeting as per Companies Act, 2013, Secretarial Standards.

<b>Name of Director</b>	Mr. Swaminathan Subramaniam
<b>Date of Birth</b>	March 24, 1962
<b>Age</b>	55 years
<b>Date of Appointment (Original)</b>	October 03, 2000
<b>Brief Resume and Experience</b>	Mr. Swaminathan Subramaniam is an economist trained at Yale University, USA. He is one of the founders of the Company and looks after overall management and marketing department of the Company. He was a member of various Consultative Committee on XBRL, MCA, Govt. of India. He was also a Chairman of IT subcommittee, CII, Western Region and Vice-Chairman, Indian Merchants Chamber, Navi Mumbai.
<b>Expertise in specific functional areas</b>	Management and Marketing
<b>Qualification</b>	Economist
<b>Terms and condition of appointment/re-appointment</b>	Whole-time Director, liable to retire by rotation.
<b>Remuneration to be paid</b>	Upto Rs. 45 Lakhs P.A
<b>Remuneration last drawn</b>	Rs. 24,00,000 P.A
<b>Directorships held in other companies (excluding section 8 and foreign companies)</b>	<u>Public Company</u> 1. Investment Research and Information services Ltd.
<b>Memberships of committees across other companies (includes only Audit &amp; Shareholders/Stakeholder Relationship Committee)</b>	Nil
<b>Shares held in the Company</b>	48,72,168
<b>Relationship between directors inter-se</b>	Deeptha Rangarajan - Wife
<b>Number of Board Meetings attended during the Financial Year 2016-2017</b>	03

Place: Navi Mumbai  
Date: 13<sup>th</sup> September 2017

By order of the Board of Directors  
For IRIS Business Services Limited

Mr. K. Balachandran  
Whole Time Director & CFO  
(DIN - 00080055)



IRIS BUSINESS SERVICES LIMITED

ROUTE MAP OF THE VENUE OF 17<sup>TH</sup> ANNUAL GENERAL MEETING  
OF  
IRIS BUSINESS SERVICES LIMITED

