

17<sup>th</sup> April 2023

To,  
**BSE Limited**  
Corporate Relationship Department,  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai 400 001

**National Stock Exchange of India Limited**  
Exchange Plaza, 5th Floor, Plot No C/1,  
G Block, Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051

**Scrip Code: 540735**

**Symbol: IRIS**

**Sub: Reconciliation of Share Capital Audit Report for the quarter ended 31<sup>st</sup> March 2023**

**Ref: Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018**

Dear Sirs,

Please find enclosed herewith the Reconciliation of Share Capital Audit Report for equity shares of the Company for the quarter ended 31<sup>st</sup> March, 2023 received from Rathi & Associates, Company Secretaries.

This report is submitted pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018.

Request you to kindly take the same on records.

Thanking You,  
Yours faithfully,  
**For IRIS Business Services Limited**

Santoshkumar Sharma  
Company Secretary & Compliance Officer  
(ICSI membership number - ACS 35139)

Encl.: as above

**IRIS Business Services Limited**

Tower 2 3<sup>rd</sup> Floor International Infotech Park Vashi Navi Mumbai 400703 Maharashtra India  
Tel: 022 6723 1000 | Email: [cs@irisbusiness.com](mailto:cs@irisbusiness.com) | [www.irisbusiness.com](http://www.irisbusiness.com)  
CIN L72900MH2000PLC128943 | GSTIN 27AAACI9260R1ZV

# Rathi & Associates

## COMPANY SECRETARIES

A-303, Prathamesh, 3rd Floor, Raghuvanshi Mills Compound, 11-12, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.  
Tel.: 4076 4444 / 2491 1222 • Fax : 4076 4466 • E-mail : associates.rathi8@gmail.com

To

The Board of Directors

IRIS BUSINESS SERVICES LIMITED

T-231, International Infotech Park,

Tower 2, 3rd Floor, Vashi Station, Thane,

Navi Mumbai – 400703

### Sub: Reconciliation of Share Capital Audit Report

We have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by **IRIS BUSINESS SERVICES LIMITED** (hereinafter referred to as “the Company”) and its Registrar and Share Transfer Agents, **Link Intime India Private Limited**, for issuing this certificate, in accordance with Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018 promulgated with effect from October 3, 2018 (erstwhile Regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996).

In our opinion and to the best of our knowledge and according to the information and explanations given to us and based on such verification as considered necessary by us, we hereby certify the Reconciliation of Share Capital Audit Report in the prescribed format as under:

1.	For Quarter Ended	March 31, 2023
2.	ISIN	INE864K01010
3.	Face Value	INR 10/-
4.	Name of the Company	IRIS BUSINESS SERVICES LIMITED
5.	Registered office Address	T-231, International Infotech Park, Tower 2, 3rd Floor, Vashi Station, Navi Mumbai - 400703



6.	Correspondence Address	T-231, International Infotech Park, Tower 2, 3rd Floor, Vashi Station, Navi Mumbai - 400703	
7.	Telephone & Fax No.	Tel. No.: +91 022 6723 1000 Fax No.: +91 022 2781 4434	
8.	Email Address	cs@irisbusiness.com	
9.	Name of the Stock Exchanges where the Company's securities are listed	BSE Limited The National Stock Exchange of India Limited	
10.	Issued Capital		
	Number of Equity shares	1,93,61,162	
		Number of Equity shares	% of Total Issued Capital
11.	Listed Capital (Exchange-wise)		
	BSE Limited	1,93,61,162	100.00
	National Stock Exchange of India Limited	1,93,61,162	100.00
		Number of Equity shares	% of Total Issued Capital
12.	Held in dematerialized form in CDSL	1,27,64,346	65.93
13.	Held in dematerialized form in NSDL	62,35,416	32.20
14.	Physical	3,61,400	1.87
15.	Total No. of Shares (12+13+14)	1,93,61,162	100.00
16.	Reasons for difference if any, between (10 & 11), (10 & 15) & (11 & 15)	N.A.	



17.	Certifying the details of changes in share capital during the quarter under consideration as per Table below:					
Particulars of changes in share capital	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal approval pending for Stock Exchanges (Specify Names)
Allotment of 54,000 Equity Shares of Rs. 10/- each made on January 23, 2023 under 'IRIS Business Services Limited-Employee Stock Option Scheme, 2017.	54,000	Applied	BSE Limited and the National Stock Exchange of India Limited	Yes	Yes	No
18.	Register of Members is updated (Yes/No)		Yes			
	If not, updated upto which date		Not Applicable			
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.		Not Applicable			
20.	Has the Company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why?		Not Applicable			



21.	The total number of requests, if any, confirmed/rejected after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay			
Total No. of demat requests		No. of requests	No. of Shares	Reasons for delay
Confirmed/rejected after 21 days		NIL	NIL	Not Applicable
Pending for more than 21 days		NIL	NIL	Not Applicable
22.	Name, Telephone & Fax No. & Email Id of the Compliance Officer of the Company	<b>Mr. Santosh Kumar Sharma</b> <b>Tel. No.: +91 022 6723 1000</b> <b>Fax No.: +91 022 2781 4434</b> <b>Membership No. ACS 35139</b> <b>Email Id: santosh.sharma@irisbusiness.com</b>		
23.	Name, Telephone & Fax No. Regn. No. of the Auditor	<b>Mr. Himanshu S. Kamdar</b> <b>M/s. Rathi &amp; Associates</b> <b>Company Secretaries</b> <b>FCS No. 5171</b> <b>COP No. 3030</b>  A-303, Prathamesh, 3 <sup>rd</sup> Floor, Raghuvanshi Mills Compound, 11-12, Senapati Bapat Marg, Lower Parel, Mumbai — 400 013. <b>Firm's Registration No.</b> <b>P1988MH011900</b>  <b>Tel.: (022) 4076 4444</b> <b>Fax.: (022) 4076 4466</b>		
24.	Appointment of Common agency for share registry work	<b>Link Intime India Pvt. Ltd.</b> C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083.  <b>SEBI Registration No: INR000004058</b>  <b>Tel. No.: (022) 49186200</b> <b>Fax. No.: (022) 49186195</b>		





25.	Any other Detail that the auditor may like to provide (e.g. BIFR Company, delisting from Stock Exchanges, Company changed its name etc.	<b>Not Applicable</b>
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Place: Mumbai  
Date: April 15, 2023



For RATHI & ASSOCIATES  
COMPANY SECRETARIES

A handwritten signature in blue ink, appearing to read "Himanshu S. Kamdar".

HIMANSHU S. KAMDAR  
PARTNER

MEM NO.: FCS 5171

COP NO. 3030

UDIN: F005171E000107240

Peer Review Cert No. 668/2020

RECONCILIATION OF SHARE CAPITAL AUDIT			
Scrip code*	540735		
NSE Symbol	IRIS		
MSEI Symbol	NOTLISTED		
ISIN	INE864K01010		
Whether company has CIN	Yes		
CIN Number	L72900MH2000PLC128943		
Name of the company*	IRIS Business Services Limited		
<b>Registered office address</b>			
Registered office address*	T-231, International Infotech Park, Tower 2, 3rd Floor, Vashi Station, Thane, Navi Mumbai - 400703, Maharashtra, India		
Registered office state*	Maharashtra		
Registered office city*	Navi Mumbai		
Registered office district*	Thane		
Registered office pin code*	400703		
Registered office contact number*	ISD Code*	STD Code*	Number*
	+91	022	67231000
Registered office fax		022	27814434
Registered office country*	INDIA		
Registered office website	www.irisbusiness.com		
Registered office email	cs@irisbusiness.com		
<b>Correspondence address</b>			
Same as above	Yes		
Correspondence address	T-231, International Infotech Park, Tower 2, 3rd Floor, Vashi Station, Thane, Navi Mumbai - 400703, Maharashtra, India		
Correspondence state	Maharashtra		
Correspondence city	Navi Mumbai		
Correspondence district	Thane		
Correspondence pin code	400703		
Correspondence contact number	ISD Code	STD Code	Number
	+91	022	67231000
Correspondence fax		022	27814434
Correspondence country	INDIA		
Correspondence email	cs@irisbusiness.com		
Reporting quarter*	31-03-2023		
Face value*	10		

Stock Exchange Details :	Name of stock Exchange	Listed Capital	% Of total issued capital
Name of other stock exchanges where the company's securities are listed	BSE Ltd	19361162	100
	National Stock Exchange of India Ltd(NSE)	19361162	100
Remarks			

<b>Capital Details :</b>		
	Number of shares	% Of total issued capital
Issued capital*	19361162	
Listed capital (BSE) (As per company records)*	19361162	100
Held in dematerialised form in CDSL*	12764346	65.93
Held in dematerialised form in NSDL*	6235416	32.21
Physical*	361400	1.87
Total no.of shares*	19361162	100
Reasons for difference if any, Between issued capital and listed capital*	0	
Reasons for difference if any, Between issued capital and total number of shares*	0	
Reasons for difference if any, Between listed capital and total number of shares*	0	



<b>Certifying the details of changes in share capital during the quarter under consideration as per Table below :</b>	
Whether changes during the quarter*	Yes

<b>Certifying the details of changes in share capital during the quarter under consideration as per Table below :</b>								
Serial No.	Particulars	No.of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin appr. pending for SE (Specify Names)	Remarks
1	ESOPs	54000	Applied	BSE Ltd	Yes	Yes	No	
2	ESOPs	54000	Applied	National Stock Exchange of India Ltd(NSE)	Yes	Yes	No	

Register of members is updated*	Yes
If not, Updated upto which date	
Reference of previous quarter with regards to excess dematerialised shares,If any.	NA
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?*	NA
If not, Reason why ?	

Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay			
Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days*	0	0	NA
Pending for more than 21 days*	0	0	NA
Remarks			

Compliance Officer Details		
Whether Compliance officer appointed	Yes	
Whether Qualified Company Secretary is Compliance Officer *	Yes	
Name of the compliance officer*	SantoshKumar Sharma	
PAN of the compliance officer*	BQQPS6453L	
Date of Appointment	05-06-2021	
Designation*	Company Secretary & Compliance Officer	
Membership Nos	ACS	35139
Mobile no.*	9022174427	
Fax no.	022	27814434
E-mail id*	santosh.sharma@irisbusiness.com	
Whether any change in Compliance Officer during the previous 2 quarters*	No	
Whether the previous Compliance Officer was Qualified Company Secretary *		

Whether the previous Compliance Officer was Qualified Company Secretary *		
Previous Compliance Officer Name		
PAN of the previous compliance officer*		
Membership Nos		
Date of Appointment		
Date of Cessation		

Date of Appointment	
CA/CS/CMA*	Company secretary
Name of certifying auditor*	Mr. Himanshu S. Kamdar
Date of issue of report*	15-04-2023
Address*	A-303, Prathamesh, 3rd Floor, Raghuvanshi Mills Compound, 11-12, Senapati Bapat Marg, Lower Parel
City*	Mumbai
Pincode*	400013
Contact no.*	022-40764444
Fax no.	022-40764466
Email	associates.rathi.8@gmail.com
Membership no.*	5171
Firms registration number of audit firm	P1988MH011900
Name of the firm*	Rathi & Associates, Company Secretaries
COP number*	3030
Name of the firm*	
Appointment of common agency for share registry work*	Yes
Whether Registered with SEBI	
Name of RTA	Link Intime India Pvt. Ltd.
SEBI registration no.	INR000004058
Address	C-101, 247 Park, L.B.S. Marg, Vikhroli (West),
State	Maharashtra
City	Mumbai
Pincode	400083
Contact no.	022-49186200
Fax number of RTA	022-49186195
E-mail id	linkcs@linkintime.co.in
Website Address	www.linkintime.co.in
Whether any change in Registrar and Share Transfer Agents *	No
Previous Registrar and Share Transfer Agents Name	
Date of Cessation	
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	